



The Grove Primary School

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Headteacher: Mrs Elspeth Rowe

Deputy Headteacher: Mrs Kathryn Hardy

Schoolgateway

Dear Parents and Carers

At The Grove, we use Schoolgateway to pay for uniform, trips, school meals and for school productions. It is really important that you set up an account, as all school payments and bookings will be made using Schoolgateway for the whole duration of your child's time here at The Grove. Please speak to us in the school office for assistance if you need it, as we are happy to support you in doing this. We are a cashless school.

To set up Schoolgateway:

1. Go to www.schoolgateway.com, or download the app to your phone.
2. When you visit the School Gateway website for the first time, please select 'New User' and enter your email address and mobile telephone number you have registered with the school
3. The system will send a PIN code to your phone; please enter this PIN code and your account will be activated for you.

As soon as you've got the system set-up, you'll be able to pay money to the school online.

If you've recently changed your email address or mobile telephone number, please let us know so we can update our records.

Thank you

The Grove School Office